



Statement of Purpose

Name of Service: Brookfield

Address: 21 Brookfield Park, Rush Co Dublin K56 CC93



OSV-0005686

Date: 31/05/2023

Revision Number: Version 13

<p>Registered Provider: (as per Certificate of Registration)</p>	<p>Praxis Care</p>
<p>Person in Charge: (as per Certificate of Registration)</p>	<p>Sarah Matthews Mobile: 085-8525337 E-mail: SarahMatthews@praxiscare.org.uk</p>
<p>Persons participating in Management: (as per Certificate of Registration)</p>	<p>Fiona Duignan Head of Operations Mobile: 085-2542567 E-mail: FionaDuignan@praxiscare.ie</p>

Services and Facilities in the Designated Centre

Aims and objectives of the designated centre:

Aims:

Brookfield will provide:

- A high quality, person-centred standard of care that is responsive to the individual needs of its residents.
- A comfortable, clean and safe environment for individuals to live in.
- A confident focus on learning through activities and to create an awareness of the natural environment.
- An environment that supports individuals to reach their full potential, regardless of their diagnoses.
- Person centred practice, planning and decision making **with** the individual – not for the individual.
- A placement that promotes the racial, cultural and religious backgrounds of its residents.
- Competent residential care staff who are sensitive to the needs and pre-placement experiences of its residents, and who are suitable trained to support the residents and their individual needs.
- A partnership approach with Residents, Birth Families, Carers, Health Service Executive, Social Work, Education and Therapist colleagues working together in the best interest of the individual.

Objectives:

Brookfield strives to achieve the above by:

- Offering support and care to individuals in the form of practical, social and emotional support which facilitate the individuals' functioning within their home and community.
- Drawing up an individualised assessment and positive behaviour support plan which will enable individuals to develop their optimum level of desired outcomes based on a comprehensive assessment of need.
- Consulting with individuals, family members, statutory bodies and Brookfield staff to formulate an agreed Assessment and Plan.
- Reviewing the Assessment and Plan on a regular basis through a formal process with regular liaison between the individual, Brookfield staff and multi-disciplinary teams as appropriate.

The specific care and support needs that the designated centre is intended to meet:

Brookfield is an Adult residential service (for adults, aged between 18 & 65 years of age), which will provide appropriate quality care and support for 5 service users with an intellectual disability/Autism who also have associated mental health diagnoses. All individuals are assessed as requiring this input to enable them to live as independently as possible in their own community and to reach their full respective potential.

Bespoke training will be provided to staff members, based around the individual and unique needs of the residents. For example, all staff will be trained in Autism Awareness, mental health awareness etc.

The service endeavours to meet the following needs. (Please note that the following is not an exhaustive list)

Housing Support

- Assistance acquiring essential household items
- Locating essential local services
- Paying bills
- Shopping tasks
- Maintaining the property
- Safety issues
- Signposting to specialist services
- Budgeting
- Good neighbour relations / dealing with disputes
- Essential daily living tasks
- Engagement with educational settings
- Emotional support
- Supporting people to comply with treatment/therapy
- Where appropriate, notifying agencies of concerns about a service user

Care Tasks

- Administering medications
- Health care
- Intensive / therapeutic behaviour management
- Supervision of individuals at night - time
- Personal care

Facilities which are to be provided

Residents will have access to their own personal bedroom, a bathroom and a sitting room.

Residents will have access to a communal kitchen/dining area.

Residents will have access to a secure back garden area.

Residents will have access to wi-fi and telephone facilities within the setting.

Praxis Care is committed to the ongoing training and professional development of all staff. There will be regularly scheduled supervision of all staff members in order to facilitate high standards of care for all service users within the service

Services which are to be provided

Praxis Care works with residents, and their friends, relatives or representatives (if appropriate) to draw up a written plan of the support the organisation will aim to provide. The plan sets out the resident's needs, risks that need management; support/care provided and desired outcomes. This is reviewed monthly to ensure all needs are assessed and revised.

The residents are provided with a copy of their assessment and plan and is encouraged to participate as fully as possible in the support planning process. It is a priority that the resident is supported and are able to access this information in a user friendly format and in a language that is age appropriate to aid them in their understanding.

Prior to the commencement of a service at Praxis Care Brookfield, a risk assessment is carried out with all residents and agreed upon by social workers. This risk assessment is reviewed on an individual level on a regular basis but particularly when there have been significant changes to the individual's life.

There is a formal review process at 3 months after first placement and at least annually thereafter. An emergency review can be convened at any time. From time to time further assessments of the service user's needs are required to ensure that the support provided by the organisation is relevant to helping the service user achieve their full potential.

All Service Users are empowered to enjoy everyday living, irrespective of the complexity of their needs. This is evidence based through the setting of person centred outcomes which are measured on a regular basis to evidence achievement. The staffing of the centre reflects the care and support needs of the service users which are outlined in their personal plans.

Admissions to the Designated Centre

Registered Bed Numbers:	Brookfield can provide residential placements for 5 Adults, as set out in terms of registration.
Age range of residents to be accommodated:	Brookfield will provide residential placements to adults aged between 18 and 65 years of age.
Gender of residents to be accommodated:	Brookfield will provide residential placements to adults.

Criteria Used for Admissions:

- An application form must be fully completed and include information on risk history and finance.
- The applicant and carer (if so desired) will be invited to visit the service and discuss his/her needs with Praxis Care staff.
- A joint risk assessment conducted by the relevant parties must indicate compatibility with current residents. The registered provider and person in charge must ensure that the risk assessment protects all residents from abuse.
- The registered provider must be satisfied that the appropriate staffing and resources are available to meet the needs of the individual.
- The registered provider must be satisfied that there is adequate multi-disciplinary input to support the individual's needs. The Person in Charge must be satisfied with the training and educational plan for the individual.
- The Person in charge must be satisfied that the designated centre can meet all the needs of the individual, such as behavioural or communication for example.
- An Admission Panel will meet to consider all applications. The referral agent or any other relevant party will be invited to discuss the application and provide further information/clarification as appropriate.
- The registered provider will require a full health assessment and immunisation records for the individual.
- The Panel's decision will be communicated to the referral agent as soon as possible and will always be followed up with a written explanation of the decision.
- An Appeals Procedure is in place if a prospective applicant is not satisfied with the outcome from the admissions panel.
- Prospective service users will be provided with as much information as possible about the service to help him/her make a decision about whether or not he/she wants to receive care and/or support. Praxis Care offers the opportunity for a prospective service user to visit the accommodation/service and meet and talk with service users and staff. The organisation is happy for a prospective service user to involve his/her friends/family before making the final decision about placement or commencement of service.
- If it is felt that the accommodation or service is not suitable for a particular person, advice will be given on how to look for help elsewhere. This will only happen after full and inclusive discussions with all relevant parties.
- The person in charge must be satisfied that all relevant documentation is provided to fully ensure that the designated centre can meet the needs of the individual, for example psychological assessment, psychiatric assessments and financial agreements.
- The person will show a range of both Support and Care needs which the Admission Panel feel is appropriate with the level of support on offer in An Brookfeild.
- The person will be agreeable to the referral being made and where possible, have had an opportunity to view the services offered.

Management and Staffing

Total staffing complement (in full time equivalent)

Person in charge	1 WTE 0.5 in An Tigin 0.5 Brookfield
Team Leader	1 WTE 0.5 in An Tigin 0.5 Brookfield
Support worker	6.9 WTE

A person centred approach to resident's needs is implemented and each resident will have a named key worker. Staff are available **24 hours per day**, 7 days a week with the individual assigned their safe staffing ratios, as per agreement made through the admission process.

A Team Leader will be rostered 19.5hrs a week and they will provide effective leadership, supervision and management to a team of support workers ensuring that the practical, physical and emotional needs of the Resident is met.

The Person in Charge is also P.I.C for another designated center. The P.I.C is supported by 1-W.T.E TL off rota (0.5 WTE Brookfield & 0.5 WTE An Tigin)

The Person in Charge is fully available during the hours 9am-5pm.

There is an on-call system in place for out of hours requirements. The on-call rota will always be found at the front of the Rota Folder. Management on-call systems are in place for out of hours concerns, annual leave, sick leave etc. There is also a Head of Operations and Director on-call system in operation out of hours. Details are again found in the Rota Folder.

There is a Buddy System in place – whereby each scheme is paired with a 'buddy scheme' and has access to support during times where their person in charge is on leave or unavailable. Buddy managers are familiar with each others schemes, i.e. the needs of the residents, how they present, triggers etc.

Further information on the service can be found in the Residents Handbook.

Organisational structure of the designated centre:

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Management Team

CEO:	Carol Breen
Director of Care (Operations):	Amanda Gray
PPIM:	Fiona Duignan
Person in Charge:	Sarah Matthews
Complaints Officer:	Linda Lyons
Data Protection Officer:	Vincent Lavery
Designated Safeguarding Officer:	Sarah Matthews
Champion Safeguarding Officer:	Brian McCready

Director of Care:

The Registered Provider is Praxis care, the director of care Amandas Gray. Amanda is based at Praxis Care, Ardee Business Park, Ardee, Co. Louth.

Contact details:

Unit 18, Ardee Business Park, Hale Street, Ardee, Co. Louth

Phone: 041-6871904 Fax number 041-68577681

Email: amandagr@praxiscare.ie

Person Participating in Management

The person participating in management is Fiona Duignan

Current post

- Fiona Duignan Head of Operations

Email: FionaDuignan@praxiscare.ie

Person in charge The person in charge of the centre is Sarah Matthews.

21 Brookfield, Rush, Co Dublin Telephone 085-8525337.

Email: SarahMatthews@praxiscare.org.uk

Resident Wellbeing and Safety – Only a short accurate summary around each of the headings is required- make reference to policies and/or procedures where appropriate

**Review and development of residents' personal plans
(refer to the requirements of Regulation 5)**

Praxis Care works with service users, and his/her friends, relatives or representatives (if appropriate) to draw up a written plan of the support the organisation will aim to provide. The plan sets out the service user's needs, risks that need management, support/care provided and desired outcomes. There is a formal review process at 3 months after first placement and at least annually thereafter. An emergency review can be convened at any time. From time to time further assessments of the service user's needs are required to ensure that the support provided by the organisation is relevant to helping the service user achieve his/her full potential.

Every service user keeps a copy of his/her own Assessment & Plan and is encouraged to participate as fully as possible in the support planning process.

The physical environment of the accommodation is designed for service users' convenience and comfort. In particular Praxis Care will do the following:-

- Maintain the buildings and grounds in a safe condition
- Make detailed arrangements for the communal areas of the accommodation to be safe and comfortable.
- Ensure the provision of adequate toilet, washing and bathing facilities suitable to meet the needs of service users.
- Arrange for specialist equipment to be available to maximise service users' comfort, independence, and safety.
- Provide individual accommodation which meets the National and Minimum Standards.
- Ensure service users have safe, comfortable accommodation and have the opportunity to have their own possessions around them.
- Ensure that the communal areas are kept clean, hygienic and free from unpleasant odours, with effective systems in place to control the spread of infection.
- Monitor the environment through a system of Health & Safety checks.
- Where the building is owned by another agency, a clear agreement will provide details of the responsibilities of each party involved in the maintenance, safety and fire precautions. This agreement will be held centrally and a copy held locally for each Registered Manager.

Specific therapeutic techniques used in the designated centre

Service Users are offered a range of therapeutic supports via the HSE and other recognised therapies such as:-

- Occupational Therapy
- Speech and Language
- Chiropodist
- G.P
- Specialist Behavioural Support/Behaviour Consultancy
- Psychiatric Care & Support

Service users are supported by Praxis Care staff to attend therapies/appointments as required. Praxis Care ensures that service users are supported to attend registered professionals when accessing therapies.

If costs are incurred by residents for any therapeutic supports, these costs are detailed within the residents bills agreements.

Use of Restrictive Practices and Positive Behaviour Supports

Praxis Care aims to provide extra supports as deemed necessary to any resident residing in our centre. Praxis Care staff are trained in approaching behaviours in a positive manner. A positive behaviour support plan will be put in place as deemed necessary with an emphasis on the proactive strategies. Should a resident become physically aggressive or pose a serious risk of injury towards them or others, Praxis Care staff are trained in techniques to manage violent and aggressive behaviour. Any restrictive practice will be recorded in conjoined approval by Multi-Disciplinary teams, the resident and Next of Kin. All restrictive practices are recorded in the resident's restrictive practice register and implementation of same is recorded in the restrictive practice log record. Any restriction will be reviewed at least 6 monthly by the person in charge of the centre with the aim toward reducing and removing the restriction as positive behaviour supports are focused upon.

In order to maintain a safe environment for residents it may sometimes be necessary to take actions that may restrict or affect their rights to liberty and security of person, or their right to a private and family life. In all instances where such an infringement is required the centre will risk assess this, record the incident and report it to the proper authorities. Such restrictions will only be employed to protect residents from serious harm, and only following the unsuccessful use of less restrictive options. The least amount of restriction will be used for the least amount of time. When this restrictive practice is used it is essential that this information is passed onto HIQA and the statutory key worker for all service users involved.

Respecting residents' privacy and dignity

Praxis Care strives to retain as much privacy as possible for service users by respecting the principal that Praxis Care staff members are guests in the service user's home. This includes each resident having their own private bedroom and bathroom. No shared bedrooms are permitted in Brookfield. The service user's bedroom is their own private space, which they are encouraged to develop into an environment that best meets the service user's needs or preferred wishes. Only in circumstances where staff believe the service user may be at risk do staff enter the service user's bedroom without permission. All service users are encouraged to take responsibility for their own personal belongings, unless assessed as unsafe through risk assessments and care plans.

The development of independence and autonomy is encouraged. This is enhanced through completion of individual work with the service users, incorporating family members, advocacy services and service users' in-scheme meetings regarding decisions in the service. Also, residents are supported to access and have contact with their social worker on a regular basis. The relevant social workers will also visit the service user's home to update on how the service user is enjoying living there.

Each service user is encouraged to enhance their independence and activities of daily living skills to ensure that, firstly, the service user's skills are developed and, secondly, that they maintain their privacy and dignity. Where intimate personal care is required, there will be an Intimate Care Plan drawn up. Personal assistance will be given by staff as discreetly as possible in intimate situations.

Social activities, hobbies and leisure interests :

Brookfield will endeavour to make it possible for service users to live their life as fully as possible. In particular, it will do the following:-

- As part of the moving-in/commencement of service process, potential service users will be encouraged to share as much information as possible about their social, cultural and leisure interests.
- Service users will be supported to continue to enjoy a range of individual and group activities and interests, both inside and outside the accommodation, to carry on with existing hobbies, pursuits and relationships, and to explore new avenues and experiences. In group living settings, all service users are entitled to use the dining room, and the grounds of the scheme but those who wish, may remain in their own private rooms. Service users are encouraged to personalise their rooms with small items of furniture and other possessions, and individual preferences in matters of decoration and furnishings are encouraged.
- In partnership with service users, social and leisure activities will be designed to form the basis of the communal content of the life of the scheme/service. Friendships among service users will be facilitated and it is hoped that service users will enjoy being part of a community, but there is no compulsion on a service user to join in any of the communal social activities.
- With the full and inclusive involvement of service users, local councillors, TD's, representatives of voluntary organisations, college students and others will be encouraged to visit schemes/services.
- Recognise that risk-taking is a vital and often enjoyable part of life and of social activity. Some service users will wish to take certain risks despite or even because of their disability. Brookfield does not aim to provide a totally risk-free environment, though care will be taken to ensure that service users are not subjected to unnecessary hazards and measures are put in place to suitably mitigate risks. When a service user wishes to take part in any activity which could involve risk, a thorough risk assessment will be carried out with that individual, involving relatives, friend or representative, if desired and Brookfield will agree and record all agreed outcomes which will appropriately balance the factors involved. Risk assessments will be regularly reviewed, with the participation of all parties.
- For the benefit of all service users and staff, the communal areas of the accommodation are designated as non-smoking.

There may be a charge associated with some social activities and services; where this applies, the details will be made clear to the service user in advance and this will be documented in the individual's contract of care/bills agreement.

Accessing education, training and employment

In Brookfield we aim to promote training, employment and education opportunities for each of the Residents by exploring opportunities of their choice. This will enable each of them to make valued contributions to the community and take part in a range of life experiences. Through a person centred approach the staff team / keyworkers of Brookfield will work alongside each of the residents by offering the required support which enables them to reach their aspirations and develop talents and skills. The support offered by the staff team in Brookfield shall be determined by the choices that each resident wishes to explore and will be outlined in their Every Day Living Plan.

Residents are also supported to participate in external day service provisions of their choice with the identified support being determined by their individual needs.

Consultation with, and participation of, residents in the operation of the designated centre

Praxis Care aims to provide individuals with opportunities to participate in all aspects of life in the accommodation/service. In particular, individuals are regularly consulted, both individually and corporately about the way the accommodation/service is run. The organisations objective is always to make the process of managing and running the accommodation/service as transparent as possible, and to ensure that the accommodation/service has an open, positive and inclusive atmosphere.

Monthly House Meetings are held and input is sought on matters relating to the everyday running of the service. Individuals are also empowered to contact advocacy services if they wish.

Regular satisfaction surveys are carried out by Praxis Care's Research Department in relation to service user involvement issues. Individuals will have the care/support he/she receives reviewed annually. Praxis Care staff are always keen to hear from individuals and representatives. Heads of Operations will endeavour to make contact with individuals on a monthly basis as part of the organisations monthly monitoring processes. Individuals are also encouraged to be involved in the services annual review process.

Access to religious services of residents' choice

Individuals who wish to practise thier religion/faith will be given every possible opportunity to do so. Moreover, Praxis Care will do the following:-

If requested, Praxis Care will make contact with any local place of worship on an individuals' behalf. The organisation can arrange for a Priest or a member of the relevant organisation to visit an individual if this is something that an individual wishes.

Particular care will be taken to try to meet the needs of individuals from minority faiths. These should be discussed with the Person in Charge before placement.

Contact between residents and their relatives, friends, representatives and the local community

Relatives, Friends and Representatives

- Service users are given every possible help to maintain and retain the links with families and friends.
- If a service user wishes, their friends and relatives are welcome to visit at a time convenient to the service user and to become involved in daily routines and activities.
- If a service user wishes to be represented in any dealings with the accommodation/service by a nominated friend, relative, professional person or advocate, Praxis Care will respect his/her wishes and offer all necessary facilities.

Dealing with complaints

Brookfield has a local Complaints Officer – Sarah Matthews

Praxis Care has a designated organizational complaints Officer –Linda Lyons, who is based in Praxis Care Head Office 25-31 Lisburn Road Belfast, BT9 7AA

Praxis Care has an established Complaints & Compliments Management Policy. Praxis Care promotes an open culture where individuals/carers/relatives are encouraged to express views. A 'How to Make a Complaint Guide', along with an easy read complaints leaflet is given to each individual, or any person acting on the individuals behalf. Individuals are also provided with the contact details of the Statutory Agency and Regulatory and Commissioning bodies with whom they can contact if satisfaction is not reached. This information will be made available within the Residents Guide and on request. Advice on the process of making a complaint is also available via the organisation's website- www.praxiscare.org.uk

Residents will also be educated about the complaints process through methods that are easily accessible for their individual needs. How to make a complaint will be discussed at residents monthly house meetings.

Praxis Care endeavours to locally resolve any issue(s) raised in the first instance but recognises that, in some cases, complaints require further investigation. Therefore, a complaints procedure is in place, which comprises of 3 internal stages and 2 external stages which can additionally be applied to permit the effective management of a complaint where required:-

- Stage 1: Point of Contact Resolution i.e. all complaints resolved in 3 working days
- Stage 2: Not resolved within 3 working days OR requiring Investigation or Management
- Stage 3: Internal Appeal process
- Stage 4: External Review (e.g. Ombudsman/ Confidential Recipient (ROI), HSCOB (IOM))

[COMPLAINTS MANAGEMENT POLICY v.15 - 1701252702869 \(navexone.eu\)](#)

[COMPLAINTS PROCEDURE v.3 - 1701252794087 \(navexone.eu\)](#)

Complaints policy and procedure available on EDMS

The above stages of the complaints procedure will be implemented following a complaint being received. This complaint will be recorded in Brookfield's Register of Complaints log. The stages of the complaint procedure may be increased as deemed necessary by the complaints officer until the complaint is resolved.

If the complainant is not happy with the response to the complaint from Brookfield's complaints officer, Praxis Care's named Complaints Officer (Linda Lyons) can be contacted.

Brian McCready is the Safeguarding Champion within Praxis Care.

The Complaints Department will let the complainant know when they have received the complaint and the Officer will say what they will do. Complainants have the right to expect a response within 4 weeks. Details of the actions, responsibilities and timescales at every stage are outlined in full within the organisation's Complaints policy and procedure.

Praxis Care will aim to ensure that redress will be consistent and fair for both the complainant. Advice can also be sought from the designated Organizational Complaints Officer at any stage or any other Praxis Care staff member, with delegated authority, which shall be determined by the nature and seriousness of the complaint. Advice can also be sought from the Ombudsman's Offices at any stage. Ultimately, the nature and seriousness of the complaint will determine the personnel, timescales and stages most relevant in the process.

Notification of all complaints, regardless of what stage they were resolved, will be sent to the organization's Complaints Officer and the appropriate HSE social worker. The Person in Charge of the Designated Centre will ensure that each young person is kept fully informed of the complaint process and understands this procedure.

Praxis Care will aim to ensure that redress will be consistent and fair for both the complainant and the individual service against which the complaint was made. The forms of redress or responses will be appropriate and reasonable where it has been established that a measureable loss, detriment or disadvantage was suffered or sustained by the complainant personally.

As Praxis Care has an established complaints procedure that was agreed with the HSE, a general report will be provided in line with the service arrangement. Information will be captured by the office of the Complaints Officer and by the HSE Service Manager. The report will provide information on the previous year indicating:

- The total number of complaints received
- The nature of the complaints
- The number of complaints resolved by informal means
- The outcome of any investigations into the complaints.

Praxis Care will also conduct its own periodic performance reviews.



Fire precautions and emergency procedures

All individuals are made aware of the action to be taken in the event of a fire or other emergency, and copies of the accommodation's/services fire safety policy and procedures are available on request.

In the event of a fire all young people and staff are to exit the building without delay if possible and meet at the Assembly point. The fire assembly point is clearly signposted.

Position/Measures in Place:

Praxis Care will ensure the property has been maintained to a high 'fire safety' compliant standard with for example:

1. Fire detection & alarm system (ie system category L1) - tested and commissioned in accordance with the requirements of I.S.3218:2013, with zoned fire panel located within front entrance corridor.
2. Minimum 30 minute self closing 'fire resistant door sets' fitted throughout.
3. Emergency lighting installed throughout - tested and commissioned in accordance with the requirements of I.S.3217:2013.
4. Compliant fire fighting equipment installed within the property (includes a fire blanket within the kitchen area).

Fire exits signs are installed throughout and individuals will complete fire drills with staff members on a 6 monthly basis. We encourage all staff and young people to become aware of all fire exits within the service.

Staff will assist individuals to leave the building in the event of a fire where assistance is required. Regular fire drills are conducted and information is displayed through the building to guide all persons in the event of a fire.

All staff have training in First Aid in the event of an emergency. Brookfield conforms to all relevant government guidance on promoting and protecting the health, safety and welfare of the individuals and staff.

Each individual has their own Personal Emergency Evacuation Plan which documents the support required to each individual should the event arise whereby they need to evacuate the building in the case of a fire.

In addition the mains wiring installations are tested and Praxis Care will ensure that this are deemed as 'satisfactory' by a 'Safe Electric - Registered Electrical Contractor' and that periodic inspection/testing within properties such as this (ie classified as Category 1d Community Dwelling Houses) is recommended on a 5 yearly basis.

Praxis Care Fire Emergency Evacuation Policy/Procedure:

In the event of a fire alarm activation Praxis Care's basic fire emergency evacuation policy/procedure is to '**get out, stay out & call the Fire Service**'. However, all staff receive initial (and annual refresher) fire safety training and their initial role on activation of a fire alarm would be to (**only** if considered safe to do so) identify the location/source of the fire alarm activation (e.g. by reading the fire panel etc.) and then to quickly make a decision as to either to fight the fire or effect a swift evacuation. In essence our staff are trained **only** to fight fires which are no bigger than small office bin size (i.e. with the correct grade of fire extinguisher or fire blanket) and **only** if they have received fire safety training and are fully confident that they can extinguish the fire - in **all** other scenarios the clear advice/guidance is to '**get out, stay out & call the Fire Service**'.

Appendix 2:

Appendix 1 :

Registration:

Name of Designated Centre: Brookfield

Telephone Number: 01 870 2249

Address: 21 Brookfield Park, Rush, Co Dublin

Registered Provider: Praxis Care

Telephone Number: 085 873 4616

Address: Unit 18, ARDEE Business PARK, hale St, Aredd, Louth

Centre ID: osv – 0005686

Registration Number: REG - 0034741

Date of Registration: 30 July 2021

Expiry Date: 29 July 2024

Management of the Centre: Sarah Matthews

Name and Position of each person participating in management:

Conditions of Registration:

Condition 1 :

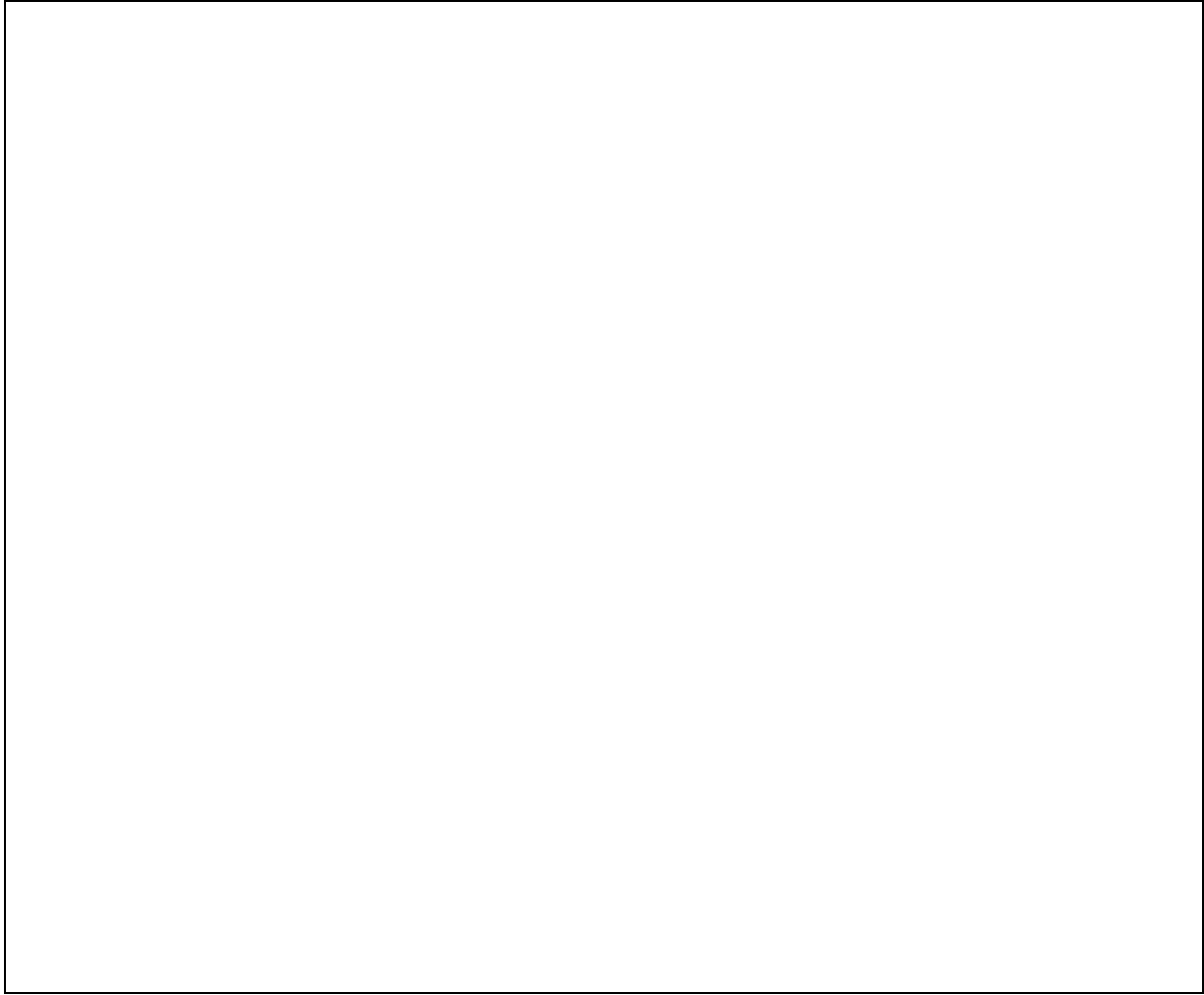
Subject to any prohibitions or restrictions contained in any other condition(s), the designated centre shall be operated at all times in accordance with the Statement of Purpose within the footprint of the designated centre on the floor plan dated 04/01/2021. The Registered Provider shall only provide for the specific care and support need, and services, within the facilities as set out the Statement of Purpose, as agreed with the Chief Inspector at the time of registration. Any changes to the specific care and support needs and services provided must be agreed in advance with the Chief Inspector.

Condition 2 :-

Only persons aged 18 years or older shall be accommodated at the designated centre at any time.

Condition 3 :-

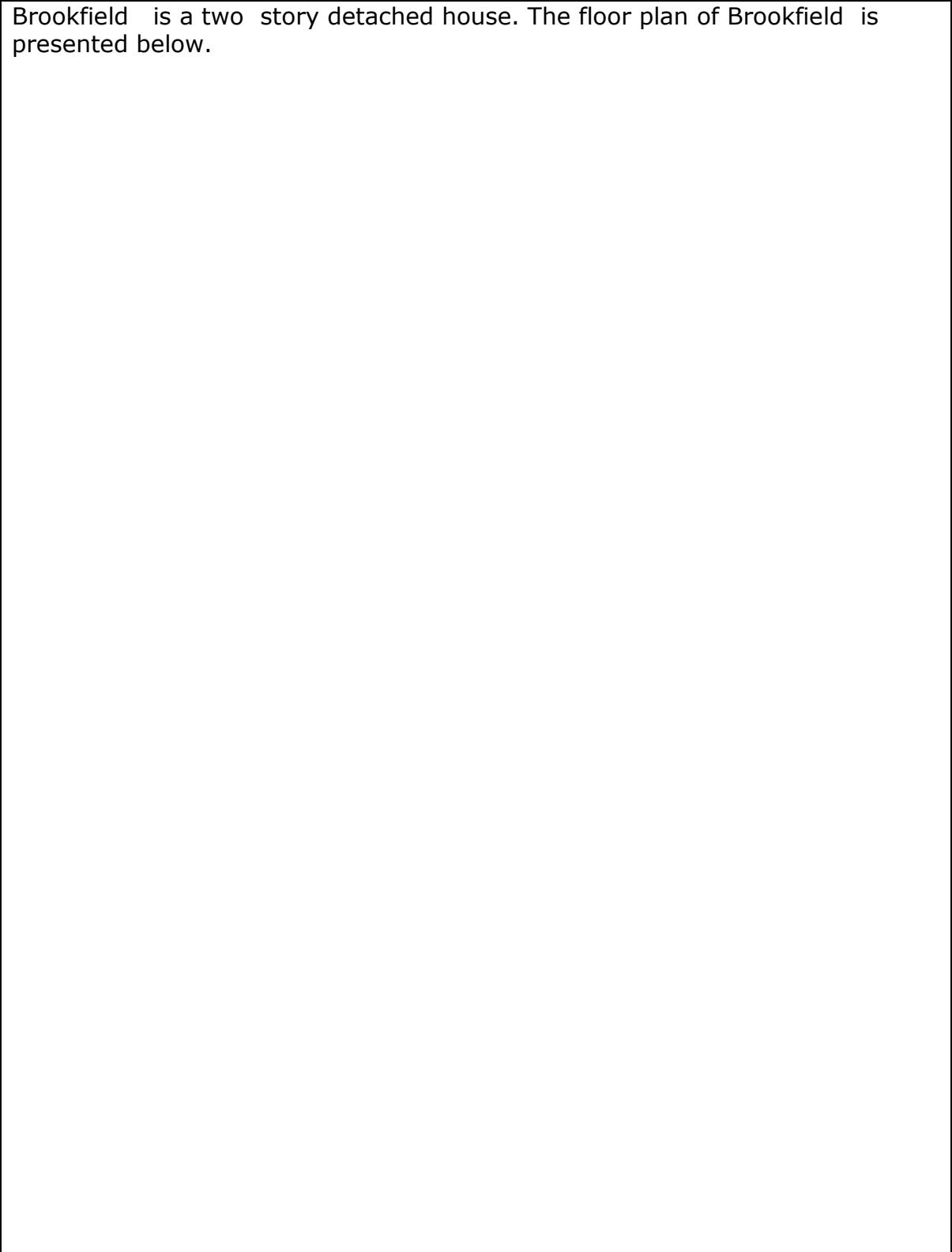
The Maximum number of persons that may be accommodated at the designated centre is 5.

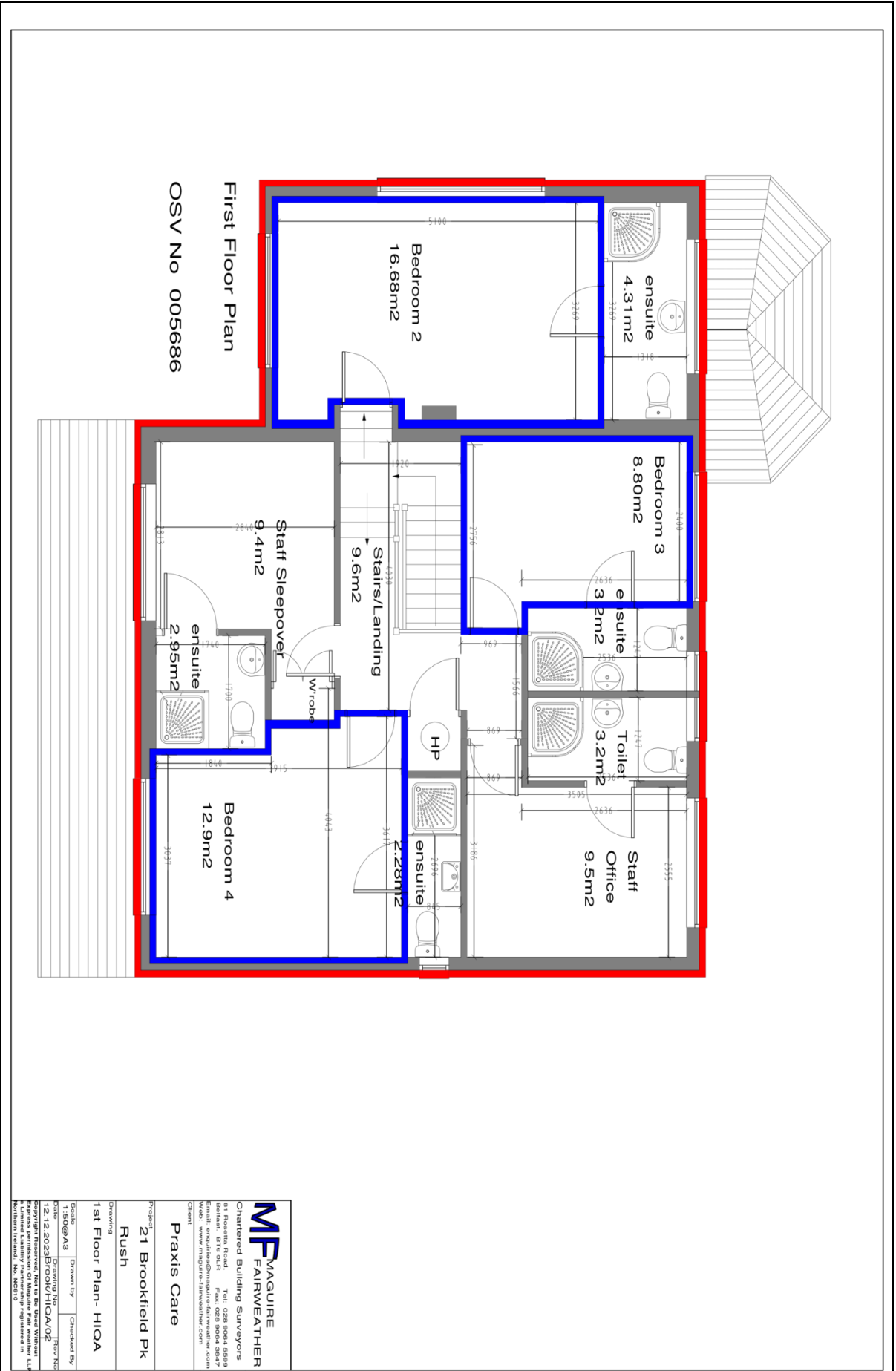


Appendix 3:

Layout of the Designated Centre

Brookfield is a two story detached house. The floor plan of Brookfield is presented below.





M^F MAGUIRE FAIRWEATHER
 Chartered Building Surveyors
 81 Rosetta Road, Tel: 028 9064 5569
 Belfast, BT6 0LR Fax: 028 9064 3847
 www.mfmauirefairweather.com

Client: Praxis Care

Project: 21 Brookfield Pk
 Rush

Drawing: 1st Floor Plan- H/QA

Scale: 1:500@A3

Drawn By: [Signature]
 Checked By: [Signature]

Date: 12/02/2023
 Project: H/QA/O2

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 Northern Ireland No. NCR010

GROUND FLOOR:

Sensory Room 10.7m²

Dining Room / Living Space 28.75m²

Kitchen 15.6m²

Downstairs Toilet 2.5m²

#1 Ground Floor Bedroom 16.4m²

Ensuite 8.7m²

Staff Office 6.4m²

FIRST FLOOR :-

(Staff Office) 9.5m²

Office Ensuite 3.2m²

2 Bedroom 16.6m²

Bedroom Ensuite 4.31m²

#3 Bedroom 8.80m²

Bedroom Ensuite 3.2m²

#4 Bedroom 12.9m²

Bedroom Ensuite 2.28m²

Sleepover Room/ Bedroom 9.4m²

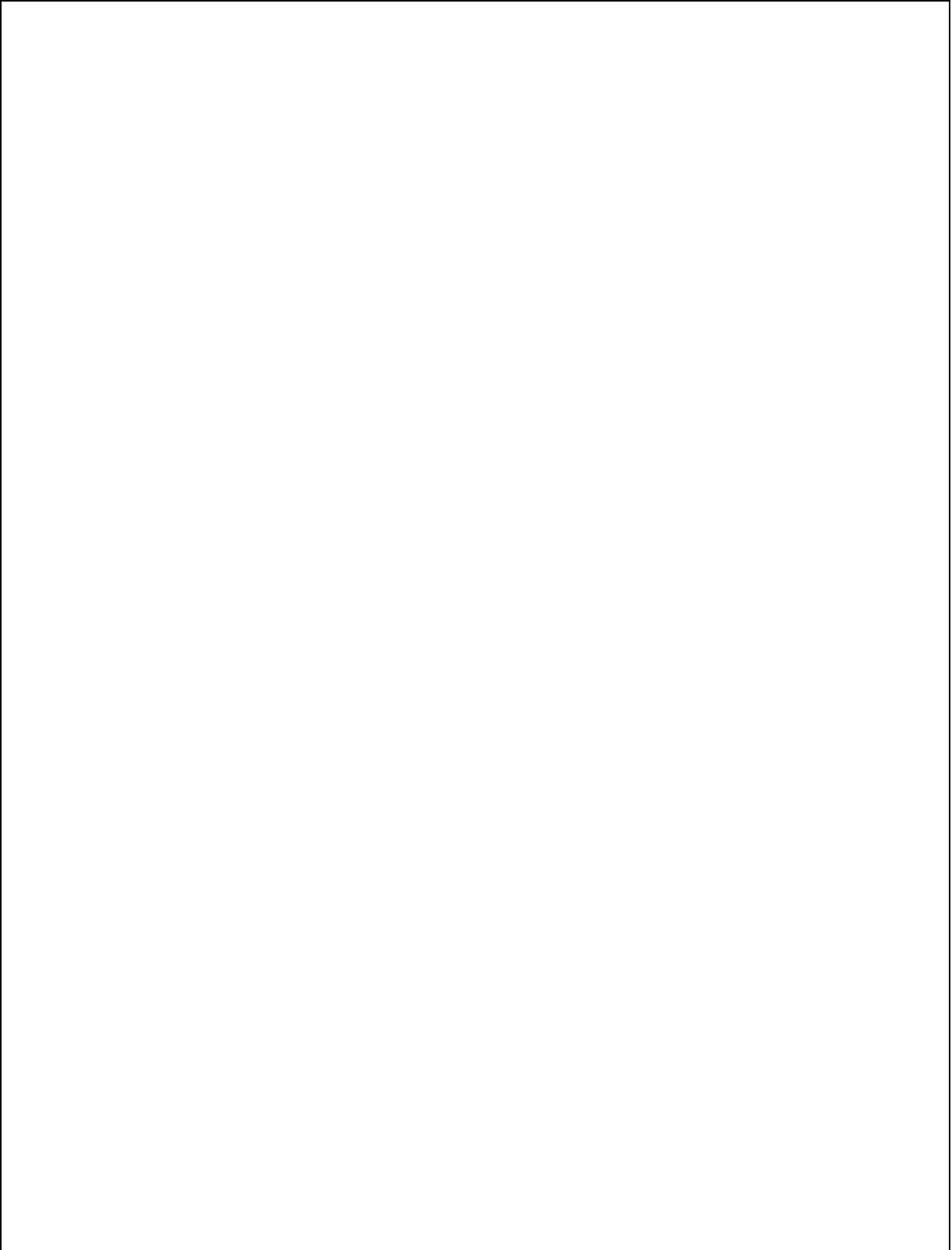
Ensuite 2.95m²

The rooms and their sizes are detailed in meters below:

Outbuildings:

There is one permanent outbuilding located in the rear of Brookfield . Measurements of this building are unknown at this time.

Brookfield has 5 bedrooms in total, 4 bedrooms for service users and an office space and a staff sleepover room. Brookfield can accommodate 5 adults for a 24-7 service but currently support 4 residents.



Appendix 4:

List of additional items and applicable charges

Please see Bills Agreement & Guide to Costs

Document Version History

Version Number	Version update comment	Effective date
V1.0	First version – creation of Statement of Purpose for new application for registration	11 th March 2021
V2.0	<ul style="list-style-type: none"> - Person in Charge WTE amended. - To reflect that conditions of registration will be captured in SOP once registration has been granted. 	1 st April 2021
V3.0	<ul style="list-style-type: none"> - To capture conditions of registration by including certificate of registration. - To re-name the titles assigned to each room - Updated Floor Plan Included 	13 th July 2021
V4.0	Change of P.I.C and H.o.O.	18/04/2022
V5.0	Updated P.I.C working evenly between both Designated centers and T/L	26/08/2022
V6.0	Updated with new complaint officer	19/01/2023
V7.0	Updated to reflect new CEO and Director of care.	04/04/2023
V8.0	Updated to reflect new operations manager	02/06/2023
V9.0	Updates in regards to Annual Review timeframes, accessing education and organization structure.	28/08/2023
V10.0	Change of PIC and HoO	01/09/2023
V11.0	Updated floor plan included	25/10/2023
V12	Review of compliants procedure. Full review of statement of purpose completed.	26/01/2024
V 13	Update of Schedule 1 Point 1	31/05/2024